



Computer Donation Request Form

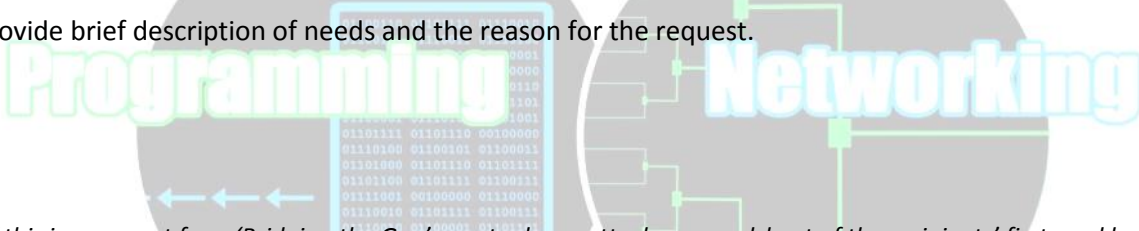
Please forward completed form to [Chuck Drake](#) at Forest Park High School.

Requestor Information

Request Date: _____ Requesting School/Organization: _____
 Requestor Name: _____ Requestor Email: _____ Requestor Phone: _____
 Nature of a Request: Student Donation Partner BTG Event
 Number of Computers Requested: _____
 Hardware Needs: CPU Monitor Keyboard Mouse

CPUs come loaded with pre-existing software. Any upgraded licenses and/or software installation is the responsibility of the recipient

Please provide brief description of needs and the reason for the request.



If this is a request for a 'Bridging the Gap' event, please attach a spreadsheet of the recipients' first- and last-names.

Virginia STAR and SWAT Team

Virginia STAR Approval: _____ Name: _____ Date: _____
 SWAT Team Approval: _____ Name: _____ Date: _____
 Machine Information:
 Make: _____ Model: _____
 Serial: _____ OS Code: _____
 STAR Tag: _____

Machine Delivery

Recipient Name: _____
 Recipient Signature: _____ Date: _____
 STAR/SWAT Name: _____
 STAR/SWAT Signature: _____ Date: _____

